

Seapointe Village Realty

Housekeeping
Wildwood Crest, NJ



Company Biography

Located on prestigious Diamond Beach on the Atlantic Ocean between the Wildwoods and Victorian Cape May, New Jersey is Seapointe Village. Students working at Seapointe Village will be cleaning rental townhomes, mid-rise and garden rental apartments.

We are located within walking distance to the boardwalk in Wildwood, New Jersey which offers amusement rides, water parks, restaurants, gift shops, arcades, and more. We are within a 3.5-hour drive of NYC, Washington D.C., and Philadelphia. Everything in town is easily accessible and within walking or biking distance of accommodations and work. Many students reside in the area during the summer months, and the environment is very student-friendly.

Work and Pay Details

Position title: Housekeeping	
Hourly wage: \$9.00	Tips? No
Description of position:	You will be responsible for providing top service cleaning for condominium homeowners and their guests. Mostly these will be detailed cleanings with the purpose of preparing these homes for the upcoming summer rental season. Job duties will include: cleaning rugs, carpets, and upholstered furniture using vacuum cleaner; dusting furniture and equipment; emptying wastebaskets and cleaning them inside and out; cleaning tiled floors with the use of brooms and mops; using chemical-based products to clean tubs, sinks, countertops, mirrors, toilets, door panels and shower curtains; transporting all trash and waste to disposal areas, as instructed; removing items from refrigerator, stove, and microwave as instructed; cleaning refrigerator, stove, microwave, and any additional appliances inside and out; loading and unloading dishes from dishwasher, drying dishes, and putting them away in proper places; and additional job duties as needed.
Specific qualifications required:	<p>Excellent English communications needed.</p> <p>Housekeeping is very physical work and employees must be mobile and able to move throughout the property.</p> <p>This job requires lifting up to 50 lbs and bending to scrub floors.</p> <p>Students will be using chemical cleaning products and should not have allergies to these products.</p> <p>Must have ability to learn and comprehend our many detailed cleaning procedures, and skill to work well with other team members.</p> <p>Employees can't have allergies to cleaning chemicals or dirt/dust. Face masks may be provided, if needed.</p> <p>Must have the ability to read, write, and understand instructions given in the English language.</p> <p>Must have the ability to understand and respond to verbal instructions given in the English language.</p>
Estimated weekly wage (incl. tips): \$288.00	Bonus: \$150.00
Conditions of bonus:	Bonus is determined by work performance and number of hours worked during employment. To be eligible for bonus, students must work a minimum of 8 weeks. Must work until the agreed upon date and finish work in good standing.
Average hours for last year's students? 35 Hours	Maximum weekly hours allowed: 40 Hours
Minimum average number of hours? 32 Hours	Possibility of getting more than average hours: Slight
Students get the most hours in: July, August, Early September	Students get the least hours in: May, early June
How often are students paid? Every Two Weeks	
Do you pay overtime? Yes	If yes, after how many hours per week do you pay overtime? 40 Hours
Does your company only operate weekends before or after specific dates? No	
If yes, what are the dates?	

Work and Pay Details

Your position will require you to work a 5-6 day work week.

Our busiest days are the weekends, requiring you to be available on Fridays, Saturdays and Sundays (please do not ask to take off these days). You will receive the most hours during these days.

Most students are not given overtime hours. There are second jobs available in the area though. By agreeing to this job, you understand all of the above.

Position location: 9900 Seapointe Boulevard Wildwood Crest NJ 08260

Other Job Details

Minimum english level: (4) Intermediate

Description of working conditions: Employees are expected to be in good mental and physical health. Sometimes they will be expected to lift or carry items of moderate weight. Wildwood is a hot area, so you will be working in the heat.

Employees will also be using certain sanitation chemicals during the cleaning process.

Employees will be standing for long periods of time.

All housekeepers will perform physical activities that require moving one's whole body, such as lifting, balancing, climbing, and stooping or bending at the knee to clean.

Housekeepers will be required to walk or stand for long periods of time, push or pull a linen cart (up to 100 lbs), lift up to 30 lbs on a repeated basis.

All housekeepers will be required to use chemical-based cleaners.

Housekeepers are required to work in small spaces such as shower and toilet areas.

Will job duties be different at the beginning of the season? Yes

If yes, provide details of specific job duties: In May and early June we are spring cleaning entire condos which is a deep cleaning process. Students may need to move furniture, lift mattresses to clean around them, use equipment to shampoo or steam clean rugs and furniture, and use a power washer to clean decks and patios. In mid June we focus on weekly change-over cleanings.

Uniform and Grooming Requirements

Are students required to wear a uniform?	Yes	If yes, what is the cost of the uniform?	\$0.00
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Are uniform laundry services available?	No	If yes, what is the cost of the laundry service?	\$0.00
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Do students need to purchase specific clothing or footwear? Yes

Details of purchasing required clothing or footwear: There is no cost for uniforms! White sneakers for work (no sandals/open-toe shoes permitted). We will provide work shirts and shorts to employees, free of charge. No spandex or sweat pants permitted.

Do you have company grooming requirements? Yes

Details of company grooming requirements? You are representing our business; we need you to look professional. Students must be neatly groomed, clean, neat and professional in appearance. No visible tattoos and no facial piercing (ear OK). Must have normal colored hair (no pink, blue, green...). Must bathe regularly and wear deodorant. No overbearing perfumes or colognes. Clean hygiene is a must. Seapointe Village is a private resort community, our staffs appearance is very important to our success.

Other Company Details

Company hires couples?	Yes	Company hires groups of up to 4?	Yes
Drug test required?	No	Do students complete an additional application upon arrival?	Yes
Does your company issue completion certificates?	No	If requested, will you evaluate the student's performance?	Yes

Any additional company details?

On average, most students will work about 32 hours per week. There are opportunities for second jobs close by.

Most of your hours will be on the weekends since this is the busiest time.

Training Information			
Is job training required?	Yes	Length of training:	2 day minimum
Are students paid during training?	Yes	Hourly pay rate during training:	\$9.00
How many hours per week are students likely to receive during training period?	30		
Any other details?			
<p>Second jobs are allowed and recommended. However, your second job is your second priority. You must work your Seapointe job first. You must schedule a second job around your Seapointe position. We will NOT change your schedule to accommodate your second job. By accepting this position, you are accepting the terms outlined above and you must work the contracted dates.</p> <p>This is hard work and you must be physically fit and ready to work hard.</p> <p>Days off with friends are not guaranteed - based on the schedule of the business and how busy it is.</p> <p>The schedule might change weekly and you must be prepared to work accordingly.</p> <p>You are expected to show up for work on time and not miss shifts. If you are going to be late or need to call out of work, you need to speak directly with your manager. Failure to do so will result in a warning.</p>			

Worksite Location			
Worksite location:	9900 Seapointe Boulevard Wildwood Crest NJ 08260		
Nearest major city:	Philadelphia	Worksite setting:	Resort/Ocean/Lake
Nearest major airport:	Newark (EWR) or New York City (JFK)	Distance to nearest major airport:	90 miles
Additional worksite setting details:	Seapointe Village Realty is an oceanfront condominium resort. We are 1.5hr drive from Philadelphia, 3.5hr drive from Washington D.C. and 3hr drive from NYC.		

Standard Arrival Information			
Are students required to arrive or depart on specific dates?	Yes		
Details of required arrival or departure dates:			
Arrivals are Monday through Thursday 9am - 4pm.			
You MUST be in touch with your employer at least two weeks before you arrive.			
You MUST have housing pre-arranged before you arrive into Wildwood.			
Mode of transportation:	Public Transportation	Students must arrive between these hours:	9am - 4pm
Cost:	\$150.00		
Other details:			
<p>Travel in groups! Fly to Newark International Airport(EWR) or JFK International Airport(JFK) and then take public transportation to the NY Port Authority Bus Terminal. Take the New Jersey Transit (www.njtransit.com) to Wildwood. We suggest using Google Maps and getting directions by bus to Wildwood, NJ. You MUST be in touch with your employer at least two weeks before your arrival, and tell them your travel plans so they can anticipate your arrival. This is very important. Please do not come to your job after 4pm as no one will be able to greet you. You should go to your pre-arranged housing upon arrival into Wildwood, and be in contact with your employer.</p>			

After Hours Arrival Information			
General information:	Most flights arrive at 11pm. In the past students that arrive late either stay overnight in a hotel. You have to take a morning bus to Wildwood, so staying over night is required if you arrive late.		
Name of accommodation:	Any hotels or hostels in New York City	Accommodation address:	Not specified
Cost per night:	varies		
Best way to travel from airport to overnight accommodation:	Use public transportation.		

Social Security			
Are students required to apply for a social security card prior to arriving at worksite?	No		
Will the company assist students with their social security application?	No		
Assistance detail:	We will help instruct students on how to get to the social security office. It's easy to get to!		
Where is the nearest social security office?	1046 NJ-47, Rio Grande, NJ 08242	Distance:	5 miles

Social Security

How will students be paid until their social security card arrives?

Students will be paid using a temporary social security number until your actual one arrives. You **MUST** provide your employer with your Social Security Number upon receipt.

Housing Details

Is housing provided?	No	If not, will you assist students in finding housing?	Yes
Are there affordable housing options in the area?	No		
Housing options in the area:	<p>Housing assistance will be provided by giving students names, email addresses, phone numbers and addresses of potential housing options in the nearby area.</p> <p>Although we DO NOT provide housing, we try to provide a few options for you to rent if you choose them. This information will be sent to you after you're hired!</p> <p>Most of the housing in the area is either apartments or rooming houses.</p> <p>It is recommended to arrange your housing early since options will be limited later in the season!</p> <p>You should have housing arranged before you arrive in America! You should not arrive without housing. You will most likely pay around \$100 per week. If you have not secured housing prior to arrival, you should first look into arranging temporary accommodations at a hotel/motel where you can stay for a few days while you find permanent housing.</p> <p>Please be prepared that you WILL be sharing a room (and bedrooms may be small) and most houses in the area do not have air conditioning, so you'll possibly want to purchase a fan.</p>		
Local housing resources:	<p>The Cape May County Herald is a local newspaper, http://www.capemaycountyherald.com.</p> <p>https://southjersey.craigslist.org/search/apa</p>		
Housing address:	N/A		
Is the student required to sign a separate housing contract?	N/A		
Type of housing provided:	N/A	Number of students to a room:	N/A
Housing details:	N/A		
Do you offer co-ed housing?	N/A		
Cost of housing - per week:	N/A	Includes utilities?	N/A
Are housing costs deducted from paycheck?	N/A		
Is a housing deposit required?	N/A	Amount of housing deposit:	N/A
Instructions for payment of housing deposit:	N/A		
Housing deposit due date:	N/A	Is deposit refundable?	N/A
Conditions of deposit refund:	N/A		
How will deposit be refunded?	N/A		
Are students required to live in provided housing upon arrival?	N/A		
During their work stay, can students find alternate housing?	N/A		
If yes, is there a penalty?	N/A		

Transportation to/from Worksite

Method of transportation to worksite:	Student housing is usually within walking or biking distance.		
Distance to worksite:	Wildwood is a 5 mile island, biking/walking distance is never too far.	Is worksite within walking distance of housing?	Yes
Cost of public transportation to worksite:	Not specified		
Details of public transportation to worksite:			
Cost of transportation to worksite provided by employer:	Not specified		
Details of transportation to worksite arranged by employer:			
Cost of arranging own transportation to worksite:	Not specified		
Details of arranging own transportation to worksite:			

Housing Amenities

Available public transportation:	Bus, Interstate Bus		
Access to public transportation?	Walking Distance		
On Site Housing Amenities			
Laundry:	N/A	Linens:	N/A
Refrigerator:	N/A	Microwave:	N/A
TV:	N/A	Telephone:	N/A
Computer/Internet Access:	N/A	Utensils:	N/A
Individual Beds:	N/A		
Nearby Amenities			
Supermarket:	Walking Distance	Restaurants:	Walking Distance
Shopping mall:	Requires Transportation	Fitness center:	Walking Distance
Post office:	Walking Distance	Laundry:	Walking Distance
Bank:	Walking Distance	Internet cafe:	Walking Distance
Movie theater:	Requires Transportation	Library:	Walking Distance
Additional amenities:	N/A		

Meal Information

Are meals included in rent cost?	N/A		
If not, meal plan cost per day:	Not Specified	Meals covered:	Not Specified
Is the purchase of a meal plan mandatory?	No		

Cultural Opportunities

Types of cultural opportunities provided			
Organized Holiday Event(s):	Yes	Organized Trip(s) to Major Attraction(s):	Yes
Organized Potluck(s) or Dinner(s):	Yes	Organized Trip(s) to Major City:	Yes
Organized Karaoke Night(s):	No	Information about Events:	Yes
Organized Movie Night(s):	No	Information about Local Resources:	Yes
Organized Sporting Event(s):	No	Information about Attractions/Sites:	Yes
Organized Staff Exchange Event(s) - Other:	No	Information about Local Community:	Yes
Organized Trip(s) to Nearby Attraction(s):	Yes	Other:	No
If Other, please describe:	N/A		
Additional details about cultural offerings:	<p>Employees are able to participate in organized activities and bus trips to areas of interest. Students live right on the coast in Wildwood, New Jersey. Wildwood offers many restaurants, a boardwalk, and tourist attractions. This employer has an Employee of the Week program where employees are awarded prizes including waterpark passes to Morey's Piers in Wildwood, NJ.</p>		